

## Rowing / Towing / Boat / Maintenance Guidelines

1. Arriving at the Cordage marina gate:
  - No parking inside the gate, no dumping of trash, keep code secure
2. At the boats:
  - Try to keep boats parked as close as possible to take up less space
  - Remove covers & wood supports
  - Secure bung
  - Check straps, 2 per boat
  - Make sure equipment is secure for trailering
3. At the ramp:
  - from May 1 – October 31, no parking allowed without paying fee & Having a trailer attached
  - Remove straps, prepare boats for launching, thole pins, lifepreservers
  - Make no permanent alterations & do not use duct tape
  - Row away and make rowing adjustments
4. Return to ramp:
  - Exit boat quickly and hold boat while tower is getting trailer
  - Load boat and get off the ramp ASAP
  - Secure boat & equipment for trailering back
  - Remove trash / clothing / tape
5. At Cordage marina:
  - Make sure oars are stored in proper fashion (no bungies, etc.)
  - Pins and gunnel guards are put away in box or under cushion
  - Remove the bung
  - In winter, throw rock salt on bottom of boat to prevent ice damage
  - Release tension on straps but, do not remove
  - Put cover braces and cover on
6. Towing schedule (*new towers needed*):
  - 2-inch ball needed, except for Australian. Which needs 1-7/8"
  - 4-prong electrical receiver is standard on all boats
  - Towing practice at Walmart parking lot by Mike is available
  - No towers = no rowing
7. First Sunday of each month, after rowing, basic maintenance on boats, trailers, and equipment to be done at the marina after boat returned from row (approx. 1 hour)

8. Boat & equipment maintenance:
  - Boat refinishing at the Hanson shop entails
    - i. Sand & paint inside and outside of boat
    - ii. Sand & paint trailers
    - iii. Take apart trailer wheel bearings & re-grease
    - iv. Sand & varnish wooden oars
    - v. Check lifepreservers, cox box & lines

During this time, no rowing will be happening until maintenance is finished.

9. Upcoming rowing events will be sent out via email. A deadline for participation interest will be set. If you miss the deadline, you are out of luck. We cannot continually monitor who has and has not responded. The responsibility is on you to read your emails and respond.

The Board has decided that only 1 gig would be loaned out to a visiting team, leaving 2 gigs for our teams. If our gigs are not filled within a set timeframe, then they could also be made available to visiting teams.

10. Race selection - Snow Row & Weir River races (if more interested rowers than seats available):
  - Male & female rowers create crew selection process for fastest team
  - Blackburn challenge crew selection?

11. Only qualified coxes will steer boats
  - We will start working on training new coxes in preparation for next year

12. Goals of Team Saquish Rowing Educational Society, Inc. – short & long term:  
Looking for subcommittees to help and chair (report back to Directors):
  - Grants for equipment, oars, life preservers, medical kit, covers, seat cushions, trailer parts, paint, varnishes, sandpaper, glues
  - Grant for new gig construction
  - Education: rowing seminar, coxing seminar, history of gigs seminar, including demos, videos, PowerPoint, pictures, handouts
  - Provide program for special needs adults to experience rowing in a gig, including blind or visually impaired, physically challenged

13. Blind crew – this spring we would like a commitment of 4 people for 6–8 weeks, 1 day/week for 3 hours; take this program from start to finish, challenge & rewarding work

14. Youth rowing – looking for coaches from September 1 to end of November, 1–2 days/week for 2–3 hours. Could be high school or middle school students.

15. Fundraising committee – need some help / ideas with fundraising